

The agenda of the Organizational Meeting
October 23, 2017 – 7:00pm
Village of Dutchess Council Chambers

Yvonne Cosh – chair Tony Steidel Deborah Reid-Mickler
Ryan Kiedrowski Kole Steinley Missing: Bruce Snape

1. Oaths of Office were signed
2. Establishing regular meeting dates, times and location for Council for the next twelve months;

072-17 Councillor Reid-Mickler: motioned that Council meetings will remain on the 3rd Monday of each month from 7pm – 10pm at the Village of Dutchess Council Chambers.

Carried unanimously

3. Establishing any *ad hoc* Council Committees;
4. Selection of the Mayor and Deputy Mayor by election of elected Councillors;

No ad hoc committees are required at this time

Bruce Snape – via email – asked that his name stand for the Mayoral position.

Kole Steinley nominated Tony Steidel for the Mayoral position.
A show of hands resulted in a 3/1 vote in favor of Tony Steidel for Mayor

Tony Steidel nominated Kole Steinley for the Deputy Mayor position.
No other nominations were received.

5. Establish the remuneration, travel, subsistence and out of pocket expenses to be paid to Council members and members-at large; schedule C attached

073-17 Councillor Kiedrowski motioned to keep remuneration as it is currently:
\$100 per meeting
Mileage of 52 cents per Kilometer outside of the C of N boundaries
Meals and lodging will be reimbursed with receipts
Members at large are not paid

Carried unanimously

6. Any such other business as is required by the Act;
7. Annual appointment of professionals including but not limited to Assessor, Auditor, Legal Advisor, Engineer, Weed Inspector, CPO's and Banking Services.

074-17

Mayor Steidel: motioned to appoint the following appointment of professionals:

Assessor – Ryan Vogt with Benchmark Assessments

Auditor – Johnson Morrison & Hunter

Legal Advisor – Orval Shantz Law

Engineer – CIMA

Weed Inspector – Todd Green & Summer students as per the submitted list supplied by the County of Newell

CPO's – John Nesbitt & Devon Leeks – County of Newell

Development Officer – Kent Torkelson & John Nesbitt

Bylaw Officer – Kent Torkelson & John Nesbitt & Devon Leeks

ARB & LARB – County of Newell Committee

Banking – ATB Brooks Branch – Duchess Agency – 2 signers

Building Inspector – Wayne Dahl

Accountant – Sharon Zacharias

Carried unanimously

8. Referring to Sections 5.1.3.2 & 5.1.3.4 of this bylaw, the Mayor will lead Council through the Boards & Committees list. If a Councillor wishes to be the representative or alternate on a particular board or committee they must verbally indicate their desire when that board or committee is being addressed. In the case of two or more Councillors wishing to be the representative or alternate to a board or committee, a vote of Council shall be taken, by either show of hands or secret ballot. The voting method shall be determined by show of hands.
9. Should a Councillor dispute or disagree with an appointment recommendation, Council as a whole shall debate the appointment and, by majority vote, complete the final determination.

075-15 Councillor Steinley: Motioned that the following appointments to board and committees.

Carried unanimously

External Committees

1. Newell Foundation / Housing - Kole Steinley
2. Duchess Library – Ryan Kiedrowski
3. Shortgrass Library – Deborah Reid-Mickler
4. FCSS – Bruce Snape
5. Regional landfill – Tony Steidel
6. 911 – Bruce Snape
7. Newell Regional Services Corporation – Deborah Reid-Mickler
8. Fire – Bruce Snape & Tony Steidel
9. Agricultural Society – Kole Steinley
10. Canadian Badlands – Ryan Kiedrowski
11. Recreation / Parks / Cultural – Ryan Kiedrowski
12. EXPO - Bruce Snape
13. Mayor & Reeves – Tony Steidel
14. Joint Shared Services - Deborah Reid-Mickler
15. Newell Regional Transportation Committee – Ryan Kiedrowski
16. Palliser Economic Partnership – Deborah Reid-Mickler

17. Director of Emergency Management - Tony Steidel

18. Municipal Planning Commission – Kole Steinley, Ryan Kiedrowski, Deborah Reid-Mickler & Tony Steidel
19. Intermunicipal Subdivision Appeal Board – Bruce Snape

Internal Committees

19. Water Sewer Garbage - Tony Steidel
20. Administration – Bruce Snape & Kole Steinley

Adjourned @ 9:00pm

Schedule "C" Remuneration

11. Councillor Remuneration - Meetings on the approved listing attached will be paid at a rate of \$100.00 per meeting.
 - Mileage will be paid for travel outside of the County of Newell boundaries for Council approved meetings.

12. Attendance at Conferences - Each Councillor may attend 1 conference per year and any others must be approved via motion at a Council meeting.
 - AUMA attendance will include up to 2 Councillors or 1 Councillor and 1 Administrative Staff. Attendance will rotate through Councillors that wish to attend.

13. Out of pocket expenses
 - Hotels, meals, parking and other expenses will be reimbursed to Councillors and shall be kept to a reasonable amount per Councillor.