

Minutes of the Regular Council Meeting
January 15, 2018 – 7:00pm
Village of Dutchess Council Chambers

Village of Dutchess

Councillors present: Mayor Tony Steidel
Deputy Mayor Kole Steinley
Councillor Ryan Kiedrowski
Councillor Deborah Reid-Mickler

Councillor absent: Councillor Bruce Snape

Staff present: Yvonne Cosh CAO
Others present: Sandra Stanway – Brooks Bulletin

Mayor Tony Steidel called the meeting to order at 7:04 pm.

Motions

001-18 Councillor Steinley motioned to accept the minutes of the Regular meeting of the Village of Dutchess Council held on December 18, 2017 as presented.
Carried Unanimous

002-18 Councillor Reid-Mickler motioned to adopt the agenda.
Carried Unanimous

New Business

The STEP Application was discussed. Discussion will continue when S Zacharias joins the meeting

003-18 Mayor Steidel motioned for approval for the cheque listing 15732 - 15775 equaling \$ 55,866.52 and automatic payments 990085 - 990093 equaling \$15,905.08 for a total of \$71,771.60.

Carried Unanimous

Emerging Trends in Municipal Law hosted by Brownlee LLP – Mayor Steidel and Councillors Kiedrowski & Reid-Mickler will attend along with CAO Cosh.

The Strategic Planning Session will take place in Brooks on April 17th & 18th. This event will be for all senior staff and Councillors within the County of Newell and attendance is strongly encouraged. Doug Griffiths will be the presenter for both days.

Communities in Bloom- this item was tabled for discussion in February

Visitors: Jackie Peterson – Newell Further Education Council 7:38 – 8:00pm

Jackie wished to attend to talk to Council about all the learning possibilities that are offered through NFEC. She talked of programming and the services available through NFEC. Duchess will continue to work with NFEC to bring programming to our community.

Jackie stayed to observe.

A 5 minute break was taken

Financial update: Sharon Zacharias 8:05 – 8:32

Sharon presented a financial update and a draft of the financial position and answered any questions. She estimates a surplus of approximately 60,000 – 70,000

Year end processes were discussed. Budget mid-March, Auditors will also be here mid-March. April a tax bylaw will come to Council.

Sharon and Jackie both left at 8:32pm

The new office building plans were handed out for discussion. Councillors will look at these over the next couple days and get back to Admin with any concerns.

By-Election discussion. An election must be booked before April 4th.

004-18 Councillor Reid-Mickler: Motioned to appoint Yvonne Cosh as the Returning Officer for the upcoming by-election.

Carried Unanimous

005-18 Councillor Steinley: Motioned to not allow for an advanced vote.

Carried Unanimous

006-18 Councillor Kiedrowski: Motioned to no allow for Special Ballots.

Carried Unanimous

007-18 Councillor Kiedrowski: Motioned to not allow for incapacitated electors.

Carried Unanimous

008-18 Councillor Reid-Mickler: Motioned to no allow for an institutional vote.

Carried Unanimous

009-18 Councillor Kiedrowski: Motioned to set the date for the By-Election at March 12th, 2018. This will allow for Nomination day to fall on February 12th, 2018.

Carried Unanimous

A resident has a tax arrears agreement currently with the Village of Duchess. This resident has now missed 2 full payments, which means that the agreement is no longer valid. 4 messages have been left on the telephone and a final notification letter, requesting full payment, has been sent with a deadline of January 29th. Council discussed this agreement and agreed if nothing is done that this property should go to tax auction asap.

Board and Committee Reports *a copy of submitted reports will be retained in the office.

1. Newell Foundation & Housing * Adopted a consent agenda format. Policy updates
The Bassano Care Facility was approved for 3.4 million funding but the entire Hospital portion of the project was denied, therefore the whole project is in limbo, as the committee is still working towards making this a project go. Hoping to have Ab Health Services champion the project.
2. Duchess Library
3. Shortgrass Library
4. FCSS
5. Newell Regional Solid Waste Management Authority – Discussion of the requisition increase of 1.5%.
6. 911
7. Newell Regional Service Corporation
8. Fire
9. Ag Society
10. Canadian Badlands * Councillor Kiedrowski will likely attend the conference this year.
11. Recreation Parks Cultural

Sandra Stanway left the meeting @ 9:09

12. EXPO
13. Mayor & Reeves
14. Joint Services *

- 15. Newell Transportation Logistics Project
- 16. Palliser Economic Partnership

010-18 Mayor Steidel: Motioned at 9:30 to close the meeting to discuss 2 confidential items as per FOIP Division 2 Section 17(3) and Division 2 Section 4(g)(ii)

011-18 Councillor Reid-Mickler: Motioned to re-open the meeting @ 9:45

Yvonne Cosh formally announced the resignation of Councillor Bruce Snape.

012-18 Councillor Reid-Mickler: Motioned to acknowledge the resignation of Councillor Bruce Snape.

Carried Unanimous

Reports

Community Peace Officers – John Nesbitt – attached

Public Works – Kent Torkelson – Written report

The lagoon repairs are currently stalled due to cold weather and snow.

Hach calibration attached

Yearend distribution reports

Councillor Steinley had questions in regards to hydrant flushing and some process questions. He will have a discussion with Kent Torkelson and suggest a few additions to these processes.

The lagoon grazing agreement was discussed. Council feel that the current renter has been good tenant and there is no reason to discontinue the arrangement. The agreement will be redone for a term of 10 years with a cancellation term of 1 year. If this is not accepted, the grazing agreement will come back to Council for more discussion.

Recreation Centre – Sara Coderre – report attached

CAO - Yvonne Cosh

Signature cards were signed for ATB account.

Meeting sheets
Adjourn 10:27pm

Next Council meeting February 2018 @ 7pm

Mayor Tony Steidel

CAO Yvonne Cosh