

Public Works General Maintenance Operator – Village of Duchess – Permanent, Full-Time

The Village of Duchess Public Works Department is accepting applications for a full-time general maintenance operator position. The Village of Duchess strives to provide the highest quality services to its residents and is seeking an employee who aligns with this objective.

Responsibilities:

- Oversee operation and maintenance of water distribution and wastewater collection systems
- Perform daily water quality checks and ensure calibration of instruments
- Submit annual water reports to Alberta Environment and Parks.
- Perform maintenance on roads, parks and playgrounds, and other public infrastructure.
- Operate and maintain machinery and equipment including snowplows and mowers.
- Administer weekly safety-meetings

Successful applicants will:

- Be safety-focused, able to work independently and, physically capable. (Preference will be given to applicants with WHMIS, First Aid, Ground Disturbance, and/or Confined Space tickets)
- Have competency in electrical, plumbing, and mechanical systems
- Have a valid Class 5 driver's license (Class 3 or Q Endorsement will be given preference)
- Have experience operating heavy machinery such as skid steers, tractors, and backhoes
- Be willing to get Alberta Environment and Parks certification in Water Distribution and Wastewater Collection (Certified candidates will be given preference)
- Have experience working with Microsoft Office including Excel
- Be willing to work evenings and weekends on an on-call basis

If you are dependable, ambitious, and team-oriented, please drop off your resume at the Village of Duchess Office.

We appreciate the interest of all applicants but only those selected for an interview will be contacted.

Village of Duchess
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Duchess, AB
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